K. J. Somaiya Institute of Management Studies & Research
MHRDM – SEM-I (2017-20 Batch)
End Term Exam
IT for Management

22/11/2017   Duration: 3 Hrs   50 Marks

All questions are compulsory

START ANSWERINGN EVERY NEW QUESTION ON A FRESH PAGE.

Q1.	Write a Paragraph on **any Two .** a) **Mobile & Web Technology** b) **Big Data** c) **Business Intelligence** d) **Open Source**	**10**
Q2.	Write Short Notes on any **one** : a) ERP b) Type of Knowledge Available in an Organization.	**05**

Q3.	Answer any **2**
	
	 i. Explain with example the Use of :
	      a. MailMerg
	      b. Access Query & Report
	 ii. Explain the **Tables** you would require for gathering **information** about **PAYSLIP Printing** in Pay Calculation System and the fields required in each Table.
	 iii. Explain the **Nonaka and Takeuchi** model of Knowledge Management.
		10

Q4.	USE COMPUTER to do the following . 1. CREATE a Folder with the name **xx-MHRDM2017. (xx stands for your roll no. Copy all required files to your to your folder) .** 2. Import the Excel file MHRDM-EMPDET and MHRDM-EARNDED from **MHRDM-TEST2017** to create an Access Table with the same name in **xx-MHRDM2017 .** 3. Copy the respective Tables from MHRDM-TEST2017 to xx-MHRDM2017. 4. Build a *drop down* in Table MHRDM-EMPDET for the DEPT and DESIGN.	**15**

	5. Generate a Parent-Child FORM using tables MHRDM-EMPDET and MHRDM-EARNDED. 6. Add 2 record details to fill thru the FORM generated in the above point 4 with each record having minimum 2 months earnings & deductions for Each employee .	
Q5.	Generate a *Call letter* to send it to 10 applicants of MUMBAI and 5 Applicants of BANGALURU from the given word file CALL LETTER available in the folder **MHRDM-TEST 2017** and merge the Address from the given Address File **ADDMHRDM2017.** The output generated should be named as **'CALL LETTER MUM-BANG'** in the folder xx**MHRDM-TEST 2017**.	**10**

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