



FYBA-II-REGULAR/ATKT-MAY-2022-COMM.SKILLS

Time: 3 Hours 15 Min.

Max. Marks: 80

Seat No.(In Figures): _____

Seat No. (In Words):

Supervisor's Signature

- NOTE: 1) **All Questions are COMPULSORY.**
2) **Answers to questions in SECTION – I must be answered on the question paper itself.**
3) **Answers to questions in SECTION – II should be written on the answer sheet provided separately.**
4) **SECTION – I and II should be tied together and handed over to the supervisor.**
5) In multiple choice and Yes/No questions, Tick (✓) the correct option chosen by you.
6) Figures to the right indicate full marks.

SECTION-I

Q.1 Multiple Choice Questions: (1 Mark each)

[40]

- 1) The varieties of English used worldwide are-----and British English.
 - A) American English
 - B) Australian English
 - C) Indian English
 - D) Canadian English

- 2) The first dictionary of American English was written by -----
 - A) Noel coward
 - B) Angela carter
 - C) Noah Webster
 - D) Dr Johnson

- 3) The letter r is ----- regardless of its position in American English.
 - A) Pronounced
 - B) Silent
 - C) Stressed
 - D) Prominent

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- 4) The word holiday in British English is represented as----- in American English
- A) Break
 - B) Recess
 - C) vacation
 - D) Respite
- 5) The word Apartment in British English is represented as -----in American English
- A) Flat
 - B) Tenement
 - C) Lodging
 - D) Suite
- 6) The words or phrases used in Indian English is known as -----
- A) Naturalism
 - B) Realism
 - C) Indianism
 - D) Feminism
- 7) Indianism of Revert is _____
- A) return
 - B) progress
 - c) Drop
 - D) Revert back
- 8) ----- refers to the use of suitable words, phrases, expressions etc, according to the context in which it is used.
- A) Formality
 - B) Vocabulary
 - C)) Appropriacy
 - D) Grammarly
- 9) The sentence, 'The plan worked out pretty well 'is -----
- A) Formal
 - B) Informal
 - C) Semi-Formal
 - D) Semi-Informal

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- 10) ----- indicates attention and engagement with listeners through eyes.
- A) Facial expression
 - B) Gesture
 - C) Eye contact
 - D) Posture
- 11) The way one stands or sits in public is called-----
- A) Gesture
 - B) Posture
 - C) Poster
 - D) Smile
- 12) The method of catching the attention of an eminent person through brief and purposeful introduction is called -----
- A) Elevator Pitch
 - B) Create Interest
 - C) Prompt Action
 - D) Focusing
- 13) The full form of ICT is -----
- A) Information and communication technology
 - B) Interest communication transport
 - C) Indian carrier technique
 - D) Important communication technology
- 14) -----is a face-to-face meeting between people for obtaining information.
- A) Discussion
 - B) Communication
 - C) Interview
 - D) Conference
- 15) The person who conducts the interview is called-----
- A) Interviewer
 - B) candidate
 - C) Interviewee
 - D) convener

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- 16) The person who appears for the interview is called-----
- A) Interviewer
 - B) candidate
 - C) Interviewee
 - D) Manager
- 17) The technique of conducting an Interview is called-----
- A) WASP
 - B) Group discussion
 - C) AIDA
 - D) Meeting
- 18) In -----interview the Interviewer interacts with the Interviewee through a telephonic conversation
- A) Face –to-face
 - B) Telephonic
 - C) Semi-Formal
 - D) Formal
- 19) In-----interview the questions to be asked to the interviewees are pre-decided and are in a set sequence.
- A) Structured
 - B) Unstructured
 - C) Situational
 - D) Face-to-face
- 20) In----- ,interviewees are deliberately put under pressure.
- A) Stress interview
 - B) Assessment interview
 - C) Grievance Interview
 - D) Exit Interview
- 21) Any writing that is original and self expressive is called-----
- A) Creative writing
 - B) Summary writing
 - C) Paragraph writing
 - D) Letter writing

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- 22) ----- refers to the perspective from which the story is narrated.
- A) Point of view
 - B) Plot
 - C) Characterization
 - D) Style
- 23) In-----the story is narrated by an observer, someone who does not participate in the story.
- A) First person narrative
 - B) Second person narrative
 - C) Third person narrative
 - D) Point of view
- 24) The sequence of events in a story is called-----
- A) Characterization
 - B) Plot
 - C) Narrative
 - D) Style
- 25) The writer's unique way of using language, including the choice of vocabulary, the tone etc ,is called-----
- A) Plot
 - B) Style
 - C) Narrative
 - D) Point of view
- 26) The fictional persons in a story are called-----
- A) Characters
 - B) Mediators
 - C) Strangers
 - D) Friends
- 27) ----- is a talk giving information about a product, subject or an idea.
- A) Style
 - B) Presentation
 - C) Characterization
 - D) Plot

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- 28) -----helps communicators to sum up and reinforce the point made by them.
- A) Introduction
 - B) Explanation
 - C) Conclusion
 - D) Discussion
- 29) ----- characterization means describing the appearance and traits of the character.
- A) Psychological
 - B) Physical
 - C) Sentimental
 - D) Descriptive
- 30) ----- is a combination of gestures, facial expression and posture.
- A) Presentation
 - B) Body language
 - C) Group discussion
 - D) Characterization
- 31) A ----- is a short performance or play often comic in nature.
- A) Skit
 - B) Play
 - C) Drama
 - D) Story
- 32) ----- once said, 'Logic will take you from Point A to point B,imagination will take you everywhere '.
- A) Charles Darwin
 - B) Isaac Newton
 - C) Albert Einstein
 - D) Angela Carter
- 33) ----- is a technique used by companies to assess the suitability of an individual for a job.
- A) Essay
 - B) Summarization
 - C) Communication
 - D) Group discussion

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- 34) ----- characterization refers to defining the thoughts and feelings of the characters.
- A) Physical
 - B) Psychological
 - C) Analytical
 - D) Logical
- 35) The success of a GD is largely dependent on the -----
- A) Discussion
 - B) Topic
 - C) Leader
 - D) Members
- 36) The type of Group discussion in which the participants gather the evidence for in depth understanding of the topic and offers insights through evidence is called-----
- A) Investigative discussion
 - B) Content-based discussion
 - C) Documentation-based discussion
 - D) Introductory discussion
- 37) Who wrote the Memoir "Dreams From My Father".
- A) Elizabeth Gilbert
 - B) Aravind Adiga
 - C) Charles Dickens
 - D) Barack Obama
- 38) ----- is a piece of formal writing that speaks about an event or a subject.
- A) Report
 - B) story
 - C) Interview
 - D) Discussion
- 39) Headline of a Newspaper report is also called -----
- A) Attention line
 - B) Catch line
 - C) Byline
 - D) Place line

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- 40) The Accidental Prime minister is a memoir written by -----
- A) Priyanka Chopra
 - B) Sanjaya Baru
 - C) Elizabeth Gilbert
 - D) Barack Obama

SECTION-II

- Q.2 Write short notes on **ANY FOUR** of the following: [20]
- A) Indian English
 - B) Appropriacy in the use of English
 - C) Elevator Pitch
 - D) Interview Skills
 - E) Memoir
 - F) Elements of a Group Discussion
- Q.3 Attempt **ANY ONE** of the following questions:(300 words)
- A) Prepare a draft of a mock interview to be conducted for a candidate who is expected to attend an Interview with a Private firm for the post of a Marketing manager.(A panel of five experts are expected to interview the candidate.) [10]
 - B) The students of your college want to stage a skit on December 1st,"World AIDS Day" to spread awareness about it. Draft a Skit with a minimum of five characters.
- Q.4. Attempt **ANY ONE** of the following questions:(300 words) [10]
- A) Draft a Report on the Annual Sports Day of your college to be submitted to the office.
 - B) Prepare a Speech to be delivered at the Inaugural Session of a Sports Club in your locality.